



FERPA ... Come and get it!

Brian Buss, Registrar
Fox Valley Technical College

Lane Holte, Registrar
Moraine Park Technical College

Rachel Aldrich, Functional Analyst
Fox Valley Technical College

Agenda/Topics to Be Covered

- Fox Valley Technical College
 - New hire process for FERPA
 - Notification emails sent to staff and students
 - Encryption of emails
- Moraine Park Technical College
 - New Staff Orientation Requirement
 - Department Updates)
- Q & A with the group

Fox Valley Technical College

- FERPA website www.fvtc.edu/ferpa
- FERPA training with Staff Development Center
 - <https://foxvalley.sumtotal.host/Core/dash/home>
- Emails to Staff and Students twice a year detailing FERPA policy
- Recently added Student ID to FERPA non-disclosure
- Encrypted Email process – include the phrase “Encrypted by FVTC” in the subject of the email. Microsoft will handle the rest.

Moraine Park Technical College

- *FERPA Website:* <https://www.morainepark.edu/about-mptc/campus-and-visitor-information/right-to-know/ferpa/>
- *Portal Login:* <https://mympc.morainepark.edu/cp/home/displaylogin>

Q&A

- What are some practices your college follows with regards to FERPA?
- Questions you have on FERPA at your college
- Updates
 - General Data Protection Regulations (GDPR)
<http://www.aacrao.org/resources/trending-topics/gdpr>
- Other questions?